

**AGENDA for May 6, 2014**  
**BHSP MEETING 7 PM – BATH CHRISTIAN CHURCH**

**1. CALL TO ORDER, WELCOME, INTROS IF NEEDED**

**A) ADDITIONS TO THE AGENDA.**

**B) ADOPTION OF THE AGENDA**

**2. SECRETARY'S REPORT**

**3. TREASURER'S REPORT- Building ins. payment ....**

(Follow-up dedication expenses ... Becky Tuten; Sandra Harrison)

**4. COMMITTEE REPORTS**

**A. FUND RAISING**

**B. GRANTS – HBF – GUTTERS - DRAINS**

**C. MEMBERSHIP**

**D. NOMINATING COMMITTEE**

**E. BUILDING**

- Install gutters... French drain ... plants ... Library Grant ... wood Shutters-approval John Wood
- Install Grates & 2 crawl space doors ... \$1000
- GOLDENLEAF
- Gallery Hangers

**5. UNFINISHED BUSINESS**

- Appointments – Special Events; Webmaster; Grant Chairman
- NEWSLETTER ...update ... SUBMISSION BY May 20 ...
- Strategic Plan – submitted by Debra Torrance
- Summary of actions taken since last meeting

Board approved National Trust for Historic Preservation & Main Street Survey

- A. -- Forum Organizational Membership-bd. Approved - Cori & Rich Fritz funded \$250
- B. Main Street Survey –Cori & Rich Fritz funded \$150-  
NC Small Town Main Street Program (East) - Robert Murphrey, Coordinator
- C. Executive Committee ...Authorization ... payment of Building Ins.

**6. NEW BUSINESS – QUESTIONS – COMMENTS**

- ART DONATION – W.R. Roberson Collection
- Plaque Installed ... exterior of Library entrance ... recognizing grantors
- Gallery – Complex Naming ... follow-up for Smith Family
- BYLAW REVISIONS
- MARTI BUCHANAN – ORAL HISTORY PROJECT UPDATE

**7. ADJOURN**

**Bath High School Preservation  
Board of Directors Meeting – May 6, 2014**

The regular monthly meeting of Bath High School Preservation was held on Tuesday, May 6, 2014. The meeting was held at the Bath Christian Church Fellowship Hall.

**Board Members and Officers Present:** Sandra Harrison, Ruth Dorkin, Nelda Ormond, Claudia Alligood, James Russell Boyd, Margaret Ann Woolard, Becky Tuten, Muriel Moore and George Elliott, III.

**Also Present:**

Marti Buchanan and Susan Modlin

The meeting was called to order by Sandra Harrison and the agenda adopted. After the Treasurer's report, the President presided over the meeting. The Roth Dorkin, Acting Secretary was present.

**Treasurer's Report**

Nelda Ormond provided the Treasurer's report, asking members to refer to the handout beginning with the cover page, which is a summary of accounts.

Motion was made and seconded to close the Library account and transfer remaining funds (\$2503.55) to the main account and earmarked for the Gallery.

Letters will be sent to those who donated to the Library opening.

**Secretary's Report**

Debra Torrence was unable to attend due to a prior commitment. Sandra asked members to refer to the report sent by email and asked for any changes to the minutes. No changes were offered. Motion was made and seconded to approve the minutes. Sandra noted that the minutes from the meeting would be filed.

**Committee Reports:**

**Fund Raising Committee Report**

Claudia Alligood provided the committee report. The BHSP annual yard and bake sale will occur during Bath Fest on May 17, 2014- hours are from 7am-10:30am. Drop off hours are M-F 9am to 12 noon and 5pm to 7pm. Everyone's support will be appreciated.

BHS Reunion will be held on June 21<sup>st</sup> in and around Bath High and Bath Elementary School beginning at 3pm until early evening. Registration begins at 2pm in front of elementary gym. Letters will be sent to alumni advising of the events along with a registration form. This event is open to anyone who ever attended BHS or friends of BHS. It was advised that the committee will need to draw money for upfront expenses for the reunion. Motion was made and seconded to allocate \$1,600 in advance funds.

**Grants Committee**

Sandra shared that the Historic Bath Foundation has awarded a Grant of \$2500 to BHSP to install gutters, and French drains on the back side of the connector adjacent to the Library. A grant of \$175.00 from the Bath Garden Club has been received for shrubs planted behind the foundation at the Library entrance.

**Membership Committee**

Nelda provided the membership report and advised that membership is up. A \$250 window donation has been received. Also, 23 memorial donations have been received for Dalmon Boyd for a total of \$595.

**Building Committee Report**

The Building Committee report was provided by Sandra Harrison. John Wood has visited BHSP and approved installation of interior Shutters funded by the Friends of Bath Community Library's grant; installation of the French drains & gutters on the back side of the connector; and the Fund Raising Project to sell brick to replace the walkway entrance to the Gallery.

Sandra advised that 15 grates need to be replaced and 2 crawl space doors need to be installed to control rodents. Motion made by Claudia Alligood and seconded by Becky Tuten, to authorize \$1,000 for this project; motion carried.

**Golden Leaf** – discussion are underway with Golden Leaf to clarify who made payments on sales tax related to the Library Project.



The major item we needed to complete the Gallery is a **Picture Hanging System**. Sandra submitted a proposal on 4/30 via email regarding the cost and ask for the Board's approval (also, via email) to order the system-projected cost for material-\$1,766.33. Board members approved via email. Sandra advised at this meeting that the total cost with materials and installation would be under \$2,200. Motion to proceed with funding was made by James Russell Boyd and seconded by Becky Tuten. Motion passed by all members present.

Sandra shared those utilities for the Gallery has averaged about \$55.00 per month to date.

#### **Old Business**

**Sandra noted that the Board needs to be thinking about candidates to fill the positions of Special Events Chair; Grant Committee Chair; and Webmaster.**

**Newsletter** – 375 were printed-mailed 350; emailed 113. Submissions for the last edition are requested to begin on or before May 20 to Debra Torrence. Sandra asked the Board did they want the Newsletter to go out before or after the June 21 reunion; the decision was to print after the reunion. Sandra reminded all that Information needs to continue to flow to Debra as events occur.

**Strategic Plan** – Submitted to Board members by Debra Torrence via email for Board's review.

#### **Sandra shared a summary of actions taken via email vote since last meeting**

- Board approved National Trust for Historic Preservation Forum Organizational membership-  
- **Cori & Rich Fritz funded \$250**
- Main Street Survey - NC Small Town Main Street Program (East)- Robert Murphrey, Coordinator  
- **Cori & Rich Fritz funded \$150**
- Executive Committee ...Authorized full payment of Building Ins. to avoid interest of around \$300

#### **New Business**

**Art Donation** –offer for art from W.R. Roberson Collection ... awaiting review of donation for specifics

**Secretary for May Meeting** – Sandra asked members to consider who would be willing to take notes at the June Board and Annual Meeting as Debra will be not be present. Claudia Alligood agreed to take minutes.

**Plaque** has been installed on the exterior of Library entrance recognizing grantors.

**Gallery naming** - Sandra shared that she has spoken to the Smith Family Foundation – Grady White Boats representative, Geri Lassiter, about naming the Gallery. She was asked to submit suggestions from the BHSP Board for the foundation Board to indicate their preference on naming.

**Bylaws Revision** – Proposed Bylaws were presented to the Board. It was determined that item's 3.4 and 12.1 need clarification. Board approved pending further investigation will determine whether to implement these changes. All other revisions were accepted immediately.

**Oral History Project**-Marti Buchanan was recognized as requested to present an update on The BHSP Oral History Project. Her discussion of about thirty minute covered her thoughts on BHSP and concluded with her requesting submitted material be placed on file.

#### **Next Meeting**

The next Board meeting has been scheduled for June 3, 2014 at 6:30 PM at the Bath Christian Church Fellowship Hall.

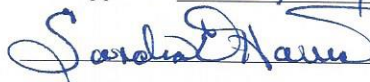
#### **Adjournment**

The meeting was adjourned.

Minutes submitted by Ruth Dorkin for Secretary Debra Torrence

Date approved

8-5-14

 , Sandra Harrison, President