

BHS Preservation Board of Directors' Meeting

~~July 7, 2015~~

August 4, 2015

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The BHS Preservation Board of Directors' meeting was held on ~~July 7, 2015~~, at the Bath Christian Church Fellowship Hall with Ruth Dorkin, president, presiding. Sandra Harrison preceded the regular meeting with an overview of the history to this point, specifically with regard to the re-negotiations about BHSP-HBF agreements concerning the northwest (office wing) of the building. There will be a meeting on August 24 with the two representative committees from the respective boards.

Ruth welcomed everyone and presented the agenda, which was approved (Becky motion; Claudia seconded). The minutes were approved as read.

Treasurer's Report: June Lee's report showed an ending bank balance of \$104,775.71 as of the end of June. She reminded the group that during the May meeting she gave a report on the guidelines for membership to our organization, specifically citing *actual* or *complimentary* membership. Membership fees are not legitimately tax exempted, but donations are. The membership brochure is misleading and should be changed to reflect the difference between membership and donation. June had consulted Tom Robinson to clarify several issues. She is changing to a new accounting system for better and more careful documentation of the flow of money and accounts. The treasurer's reported was accepted on a motion by Margaret Ann Woolard and second by Ricky Carawan.

Committee Reports

Building – Muriel Moore reported on the need for chimney repairs. A camera mounted on a drone had captured pictures of the chimneys in question, and it was discovered that have are capped. The other half will be capped at less expense than we had anticipated.

-The other half of the gallery can be completed at a cost estimate of \$95,000 (much less than we had originally thought). The ductwork will be transferred to the center of the hallway for more efficient air flow. They will work to a more lenient code.

-The doors to the stairwell at the end of the hallway will be closed signaling the end of the gallery restoration project. The old girls' bathroom will be converted into a storage area with only cosmetic touch-ups.

-It is recommended that we take out the 2½ ton air conditioning system and replace it with a 5 ton unit to conserve costs. The ductwork will be sufficient.

Grants – Cindi Baldwin was not available. Becky Tuten will touch base with her to find out if she applied to Cannon and the outcome of the application. Cindi will not be able to continue as Grant chair with the time restraints necessary for her new business.

-Muriel will set up a walk-through of the building in consideration of a bid for completing the project. This will take place on Monday, August 10, prior to the Library's Open House. We will also have board members on hand to have the gallery open so that everyone can view the renovations and see Larry Boyd's beautiful photography.

Fundraising – Claudia reported that we do not have anyone who knows enough about the 5K and the groundwork necessary to sponsoring such an event. We will skip that event for this year at least.

-The recommendation of the Fundraising Committee for this year's raffle is different from previous years. Previously we have had multiple prizes and have made changes in the cost of tickets from time to time. This year we would like to raffle a John Deere Gator, valued at \$13,064. The second prize will be

\$2,500 in cash. We will limit the ticket sales to 300. The cost of the tickets will be \$100 each. The drawing will take place at the oyster roast on the last Saturday in February. It is imperative that everyone sell as many tickets as possible in order for this raffle to generate the money needed to complete projects and to help with on-going expenses. Margaret Ann moved that we accept the recommendation of the fundraising committee; June seconded; the motion passed.

-Plaques for the window donations were available. Praise was offered to Holly Alligood, owner of Nameplates, who gave us a generous discount on the plaques and engraving necessary to complete the plaques.

The decision was made that we need professional help with our grant writing duties. We will look into availability and interest of area grant writers. Names submitted included Dawn Grant, Sarah Singleton, and Michelle Ores. It was suggested that Carol Persche and Sandra McCann would serve as our in-house grant writing committee who would work in a liaison capacity with the professional(s), looking at our needs and conferring with the professionals as to funding that might be available and cost effectiveness of such developments. Contacts will be made with Carol and Sandra. They, along with June Lee, will interview candidates and make recommendations to the board.

New Business – Jeannie Woolard has resigned from the board due to continued health problems. We need to find a replacement to keep the numbers balanced. Claudia will speak with Mike Godley about prospects for this position.

Our next meeting will be held on September 1 at 7:00.

Becky moved to adjourn; Claudia seconded; everyone approved.

Respectfully submitted,
Claudia Alligood, Secretary

Minutes Approved _____
_____ Ruth W. Dorkin, President
_____ Claudia W. Alligood, Secretary