

BHS Preservation Board of Directors' Meeting

Pirate Hall

October 4, 2016

The regular monthly meeting of the BHSP Board of Directors was held at Pirate Hall on October 4, 2016 with president Ruth Dorkin conducting the meeting and a quorum of board members present. Ruth opened the meeting by welcoming everyone. Ruth and Claudia shared publicity photo concerning BHSP from the Washington Daily News. One photo showed board members and Bill Cooke hoisting the flag that Mr. Cooke presented to the organization. The other picture showed president Ruth Dorkin presenting a "book" santa to the Bath Library. Ruth also congratulated Dale and June, who were recipient of Readers' Choice Awards presented by the Washington Daily News.

The agenda was approved as presented (motion, Claudia; second, Becky)

The minutes were read and approved following suggested corrections (motion, Celestia; second, Becky).

June Lee presented the treasurer's report showing a checking balance of \$51,976.94. June commented that September was a slim month with regard to financial activity. The report was approved (motion, Becky; second, Claudia).

June reminded the group of the directors' insurance and the decision that had been made in previous years that directors would each pay \$70 for his/her share of personal liability insurance. Becky explained that at the time the insurance was originally considered, approved, and purchased, the organization did not have the money to pay the fee for this insurance that insures individual board members. June said it is time for members to pay their insurance. Dale questioned that no one had informed him of this financial responsibility. Ruth explained that the payment from each individual is not mandatory, and she will contact other board members about this issue.

June then presented the proposed budget on which she has been working. Her figures are based on the previous year's budget. She explained the estimates involving income from membership, donations and fundraising activities, with the hope that membership will increase in the coming year. She also suggested that aggressive grant applications could, and hopefully would, increase usable income for restoration projects. She explained the existing list of expenses which the organization incurs and gave an explanation as to increase or decrease recommended in each area, depending on expected changes, particularly in the building area.

As a part of the budget discussion, Ricky had insurance questions, particularly because of the impending storm. The issue as to whether Pirate Hall is now considered "occupied space" would change the cost of our insurance. June will check on that question.

Dale recommended that we table the budget decision until next month to allow time for individual members to consider the numbers. June will send a copy of the proposed budget to absent members.

As food for thought, June suggested that we take a serious look at the money that will remain in the account at the end of the year and consider in January designating portions of these funds for projects that are imminent, such as the catering kitchen and the auditorium restoration.

Committee Reports

Fundraising – Claudia reported on the recent meeting of the Fundraising Committee, at which time the committee set a schedule for the coming year, pending approval of the board. She also reviewed the upcoming 5K, which will be held on October 22 and her reservations about the bottom line of that event in view of lower sponsorships and fewer runners scheduled at this time. The group will continue working hard to make the event a success. Claudia presented two major raffle items that her committee is recommending. They would like to raffle another Gator in conjunction with the Oyster Roast and a Cruise in conjunction with Bath Fest in May. In considering the Gator, tickets will be \$100 each, and only 300 tickets will be sold. The hope is that 30 people will sell 10 tickets, and the Gator will be drawn for at the annual roast in February. This raffle was approved (motion, Ricky; second, June). The second raffle for the Cruise to be drawn at Bath Fest on May 20, included tickets at \$50 each or three for \$100. There is no limit to the number of tickets for this raffle. This raffle was approved (motion, Celestia; second, June). The fundraising schedule for the year includes Oyster Roast and Gator Raffle on February 25, Bake Sale and Cruise Raffle on May 20, Yard Sale in early June, and 5K Pirate Run/Walk on October 28.

Building – Ricky Carawan reported that doors on the basement have been repaired, and a sump pump has been purchased and placed (but has to be manually operated).
-With regard to the termite problem, Ricky did not actually find any termites but did perimeter spraying with malethyon. The area under the gallery has also been sprayed.
-The sump pump will be more permanently hooked up.
-Selden Taylor has given a general estimate of \$560,000 for the restoration of the auditorium. There was a brief discussion concerning auditorium seats and possible uses and means of “sharing” them with other. It was suggested that we might want to put a classified ad in the newspaper to let people know that seats are available.
-Ricky shared a dilemma that he encounters when an immediate repair presents itself and he doesn’t have designated funds to cover it and must wait for approval from the board. It was decided to allot \$5,000 immediately as a discretionary fund for Ricky to use when immediate repairs are needed.

Membership – Nelda Ormond reported that currently we have 164 paid members. This number does not include complimentary members. She also reported memorial brick purchase and a donation in honor of two BHS alumni.

Pirate Hall – Claudia reported that she had spoken with John Wood to get his recommendation for the signage for the Hall. He wants a free-hanging plaque of some sort, nothing etched on the glass. She told him that his contacts would be Ruth Dorkin and Becky Tuten. A committee is being put in place to work on the plans for the Hall, and Jerry Lassiter of Grady White is willing to help in planning the plaque.
-Ruth had sent copies of the Pirate Hall agreement for final corrections, suggestions and approval. A few suggestions from Dale, Carol and Claudia were offered, even though everyone thought that the agreement is pretty thorough and needed only some minor tweaking.

Grants – Carol Persche and Sandra McCann were not present, but Ruth reported that she had contacted Ray McKeithan about our question concerning application for his company’s grant, and he had told her to continue with the application process. Several suggestions were made with regard to possible sources for grants, including Publix’s Grocery chain, which is currently building in our geographical region.

New Business

Kitchen – Claudia will make contact with Wanda Roberson, owner and operator of Yankee Hall, who will make suggestions for design and arrangement of the proposed kitchen. Ruth, who has also done much catering, will attend that meeting and make suggestions. Suggestions were also made as to possible sources of grants for this project.

A motion was made to adjourn (motion, Becky; second, Claudia). The motion was approved.

Our next meeting will be November 1 at 7:00 pm.

Respectfully submitted,
Claudia Alligood, Secretary

Minutes approved _____

_____ Ruth W. Dorkin, President

_____ Claudia W. Alligood, Secretary