

BHS Preservation Board of Directors' Meeting

November 6, 2018

The BHS Board of Directors held its regular meeting on November 6, 2018, in Pirate Hall; Ruth Dorkin presiding. A brief discussion of the elevator preceded the meeting, and then Ruth called the meeting to order and welcomed everyone. She announced that the Trivia Bee team, Dale Benson, Chris Umphleet, and Jordan Cantrell, represented Bath very well. Board members present included Ruth Dorkin, June Lee, Ricky Carawan, Janet Courson, Nancy Thomas, LeAnna Holmes, Gary Hollis, William Waters and Claudia Alligood.

The agenda was approved (motion, Mike; second, Claudia).

Members reviewed minutes and then approved them (motion, Mike; second, Nancy).

Treasurer's Report – June said she had met with Tom Robinson, CPA, about tax forms since we file a particular form instead of a tax return. She also checked about an audit. We don't need one unless a grantor wants one. He said the grantor could be asked to pay for it. He cannot do an audit, but he has a friend who does them.

Review or Opinion can take the place of an audit. It is an unaudited statement.

Mike congratulated June for the good job she is doing, but, since a mandatory audit is a part of the by-laws, Mike said the by-laws should be corrected. June will check on correct wording so a change can be done by the by-laws' committee.

Our bank balance is \$126,597.85.

We need to advertise Amazon Smile so that we can receive more benefits from that service.

The treasurer's report was approved (motion, Mike; second, Janet).

Committee Reports

Building – Ricky Carawan

Ricky reported on the cost of installing the gutters that we need. He said the gutters for the courtyard area will be \$4,295 for BHSP's share and \$3,245 for HBF's share. These will be installed by Amundson, Inc. The gentleman went ahead and drew a map of the total area to be guttered. Nancy Thomas moved that we approve the \$4,295 to cover our portion of the gutters. Mike seconded the motion. The motion was approved.

The breaker that controls the sump pump is being turned off when events are concluded. This seems to be one of the reasons we have not been able to get rid of the water under the building. The breaker needs to be marked so it won't be turned off.

Ruth inquired as to whether the floors have been finished. If so, she needs the key returned from the man who has done the floors.

Special Events – Janet Courson

Janet reported the plans for the float. She is looking at a sawed-off school bus with building blocks on the back. She will talk to the principal about parking the bus under the shelter where the activity bus usually parks. She may put a Pirate on the back.

Janet and Gill met to talk over ideas for the spring concert. They thought of doing an alumni reunion at the Turnage. They also thought of a VIP package of two tickets and a buffet for \$50. They are getting advertising now.

Fundraising – Claudia Alligood

Claudia reported that plans are underway for the oyster roast. She reminded the group that the tickets have been raised to \$40 for pre-sale tickets and \$45 at the door because of increased cost of oysters.

She also reported that the raffle this year will be numerous items, rather than a large item that has to be purchased, and tickets for the raffle will be \$25 each or five tickets for \$100.

Other fundraising ideas for the year include a 5K in April, Bake Sale and Yard Sale in May, and Farmers' Market June – August.

At the conclusion of the fundraising report, Claudia revisited the mission statement that was mentioned at the Retreat. We need to move on this item as Michele Oros said it is a very important item. We have completed the original mission set by BHSP at its inception; now a new mission needs to lead the focus. The conversation went to all sorts of past history and issues that need to be resolved. Mike moved to appoint a committee to write the mission statement; June seconded the motion. Claudia, LeAnna and William were appointed to this committee. Other members are supposed to send ideas to this committee for consideration. Nancy reminded the group that the school was always the center of life for the community (a community that encompassed the entire school district, not just the immediate Bath town community).

Pirate Hall – Ruth Dorkin

The Pirate Hall is rented for December 7.

Old Business

The Conflict of Interest policy concerning Ricky's work on school projects was the major item. Ruth had talked with Ron Moore. He said that as long as the board votes without Ricky's participation on projects that involve Ricky doing any of the work, we are okay.

After much discussion and rewording, the following motion was approved by the board (motion, Mike; second, Nancy). Ricky Carawan abstained from the vote.

Motion: The Board authorizes \$5000 to be managed by Ricky Carawan, Building Committee Chairman, for incidental repairs needed to handle the maintenance for 2018 by any company he has designated to perform such work, including his own company, Carawan Industries.

The same motion was made and approved to cover 2019, with the amount for that period being \$15,000. (motion, Mike; second, William). Ricky Carawan abstained from the vote.

Ruth recommended Mike Godley as our new Webmaster. The recommendation was approved (motion, Nancy; second, Janet).

It was suggested that we table the standing committee appointment for the auditorium until the mission statement and website are in place.

The invitations need to be mailed for the volunteer reception, which is scheduled for January 19. Menu and volunteers for food prep will be discussed at the January meeting.

The meeting was adjourned (motion, Claudia; second, William).

Minutes respectfully submitted by Claudia W. Alligood

Our next meeting will be held on January 8, 2019 as our regular meeting date is New Year's Eve.

Date approved: _____

_____, President Ruth W. Dorkin

_____, Secretary Claudia W. Alligood

