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**ACTION BY UNANIMOUS WRITTEN  
CONSENT OF THE BOARD OF  
DIRECTORS OF BATH HIGH SCHOOL  
PRESERVATION**

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**WHEREAS**, it is deemed desirable and in the best interests of this corporation that the following actions be taken by the Directors of this corporation pursuant to this Unanimous Written Consent:

NOW, THEREFORE, BE IT RESOLVED that, pursuant to applicable law, the undersigned, being all of the Directors of this corporation, hereby consent to, approve, and adopt the following:

**be it hereby**

**RESOLVED** that the President and Treasurer shall be authorized to execute contracts with Diane Merryman to perform grant applications with total disbursement of funds not to exceed \$2000 for work performed between April 7, 2020 and June 1, 2020 ; that the President or those that the President may designate may authorize, sign or execute such applications; that the grants committee shall review the priority of applications to be made; and that all standing committees shall provide support as appropriate to the subject matter.

**RESOLVED** that the building committee is once again authorized to use previously allocated funds to continue the design work on the auditorium renovation. Detailed quotes and perspective drawings from this work will aid the grant application process.

**RESOLVED** that the Minutes of the March Board of Directors meeting as attached are approved.

**RESOLVED** that the Financial Statements of Treasurer's Report for April as attached are received.

This Unanimous Written Consent may be executed in one or more counterparts, each of which shall be an original and all of which together shall be one and the same instrument. This Unanimous Written Consent shall be filed in the Minute Book of this corporation and become a part of the records of this corporation.

Done this 7th day of April , 2020 in Bath, North Carolina

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Mike Godley

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Darlene Ormond

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Claudia Alligood

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June Lee

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Ruth Dorkin

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Celestia Carson

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Ricky Carawan

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Nancy Thomas

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Janet Courson

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Leanna Holmes

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Todd Boyd

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Brian Swain

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David Mason

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**ACTION BY UNANIMOUS WRITTEN  
CONSENT OF THE BOARD OF  
DIRECTORS OF BATH HIGH SCHOOL  
PRESERVATION**

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**WHEREAS**, due to the Covid-19 pandemic, community health and government orders discourage gatherings, travel and physical proximity and,

**WHEREAS**, it is deemed desirable and in the best interests of this corporation that the following actions be taken by the Directors of this corporation pursuant to this Unanimous Written Consent:

NOW, THEREFORE, BE IT RESOLVED that, pursuant to applicable law, the undersigned, being all of the Directors of this corporation, hereby consent to, approve, and adopt the following:

**be it hereby**

**RESOLVED** that the President of BHSP in consultation with the Executive Committee is authorized to cancel, reschedule or substitute virtual meetings for the meetings of the BHSP Directors that may be scheduled, announced or required.

**RESOLVED** that any rules or previous actions of this board that conflict with such adjustments to the meeting schedule shall be suspended or amended to permit those adjustments.

**RESOLVED** that when COVID-19 pandemic concerns and orders ease this board shall review and modify this order.

**RESOLVED** that this order shall expire on December 31, 2020 or when repealed or otherwise adjusted by the directors of BHSP.

This Unanimous Written Consent may be executed in one or more counterparts, each of which shall be an original and all of which together shall be one and the same instrument. This Unanimous Written Consent shall be filed in the Minute Book of this corporation and become a part of the records of this corporation.

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Brian Swain

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David Mason

## Bath High School Preservation II

## Balance Sheet

As of March 31, 2020

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	<u>Mar 31, 20</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1010 · CresCom Bank Checking	6,123.71
1011 · CresCom Bank MM	184,248.71
<b>Total Checking/Savings</b>	<u>190,372.42</u>
<b>Total Current Assets</b>	190,372.42
<b>Fixed Assets</b>	
1500 · Building	365,093.63
1580 · Land	100,000.00
<b>Total Fixed Assets</b>	<u>465,093.63</u>
<b>TOTAL ASSETS</b>	<b><u>655,466.05</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
3900 · Retained Earnings	623,189.17
Net Income	32,276.88
<b>Total Equity</b>	<u>655,466.05</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>655,466.05</u></b>

Bath High School Preservation Board of Directors' Meeting  
March 3, 2020

The regular meeting of the BHS Preservation Board of Directors was held on March 3, 2020; Mike Godley presiding. Members in attendance were Nancy Thomas, Darlene Ormond, Janet Courson, Brian Swain, June Lee, Celestia Carson, David Mason, Mike Godley and Claudia Alligood. Also present was Seth Effron.

Mike called the meeting to order, David Mason offered a blessing, and everyone enjoyed a delicious meal.

Claudia reported a quorum present. The agenda was adopted (motion, Claudia; second, Celestia).

Minutes were reviewed, two previously cited corrections were made, and minutes were approved (motion, Brian; second, Darlene).

The treasurer's report showed a bank balance of \$189,439.67. The report was approved (motion, Nancy; second, Janet).

### **Committee Reports**

#### **Membership – June Lee**

Ruth and June held a mini meeting to get prepared for the annual meeting in June. Letters will go out the first of May.

She reported three general donations.

Ruth and June will talk to Joanne Childs about changing the newsletter deliveries to April and September, to better coincide with the annual meeting. Bulk mail does not cover the newsletter, so an attempt will be made to gather as many email addresses as possible so that the newsletter can be sent via email to as many people as possible. Celestia and Claudia will share the emails they have.

#### **Fundraising – Claudia Alligood**

Claudia reported that the total revenue from the Oyster Roast Event was \$29,012.00. Tremendous appreciation was expressed for all volunteers and for the hours they worked. Prize winners were announced. One winner returned her prize, and we are looking for a buyer.

Yard Sale date is set for May 2, Bath Fest Bake Sale is May 16, and the Farmers Market will run June 6 thru August 29 each Saturday.

Janet mentioned that she is already working on ideas for next year's Silent Auction.

#### **Building – Ricky Carawan**

No report

#### **Grants - Seth Effron**

Seth and Mike suggested we should join organizations that can assist with grants.

A resolution was put forth that we give the president and treasurer authority to pay \$500 in dues for membership in a non-profit supportive organization. The motion was made by Nancy; second by Brian, and approved by the board.



A second resolution was put forth that we give the president and treasurer authority to pay \$1,000 in dues for membership in a grant-offering organization. The motion was made by Claudia, seconded by Darlene, and approved by the board.

Darlene volunteered to be a member of the Grants Committee to assist Mrs. Merryman concerning questions she needs answered. Celestia moved to accept her membership to the Grants Committee; Nancy seconded the motion, and the board approved.

We have a resolution of support from the Town of Bath to support the auditorium project to be used in attaining grants. Other resolutions are needed from community, school and county groups.

Seth felt comfortable that we are in a good position regarding the state's budget.

Mike has started a Project Development Plan that needs some additional information. We will contact the center for Non-Profits to consult on the completion of the Strategic Plan. Darlene made a motion that we direct Mike to contact the Center for Non-Profits for consultation services to help us use the existing Strategic Plan and to add to that the consultant's ideas and our feedback from our grants' process to complete a Strategic Plan. Nancy seconded, and all members approved.

**Business**

Mike working on gathering all existing documents and information to enter all into a cloud account.

Motion to adjourn, Claudia; second, Celestia. All agreed.

Our next meeting is scheduled for April 7, 2020.

Respectfully submitted,  
Claudia Alligood, Secretary  
Celestia Carson, Assistant Secretary

Approved \_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
President Mike Godley  
Secretary Claudia Alligood  
Assistant Secretary Celestia Carson

8:01 PM

# Bath High School Preservation II

04/06/20

## Profit & Loss

Accrual Basis

March 5 - 31, 2020

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	<u>Mar 5 - 31, 20</u>
<b>Income</b>	
4000 · Donations	25.00
4100 · Fund Raisers	40.00
4400 · Rent	485.00
4500 · Interest	71.19
	<hr/>
<b>Total Income</b>	621.19
	<hr/>
<b>Gross Profit</b>	621.19
<b>Expense</b>	
6160 · Utilities	215.44
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<b>Total Expense</b>	215.44
	<hr/>
<b>Net Income</b>	<b>405.75</b>
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