

**Bath High School Preservation Board of Directors' Meeting
December 7, 2021**

BHSP Board of Directors met on December 7, 2021, for its final meeting for the calendar year 2021. Mike Godley presided. Board members in attendance were Ruth Dorkin, Darlene Ormond, Celestia Carson, Kerry Boyd, Cody Chrismon, Robert Moore, David Mason, Mike Godley, Betsy Gray and Claudia Alligood. Mike called the meeting to order, welcomed everyone and established that a quorum was present. The agenda was reviewed and approved (motion, Robert; second, Ruth).

Cody presented the treasurer's report. As of November 30, the bank balance was \$272,275.53. The report was approved (motion, Darlene; second, Robert).

Mike welcomed Betsy Gray as the new director, who is filling Tony Rodman's unexpired term.

Committee Reports

Special Events – Kerry Boyd thanked everyone for helping with the float.

Pirate Hall – Ruth Dorkin reported that the hall has been rented twice for the month of December.

Grants – Betsy Gray reported that she had had two site visits from Foundations. Gerry Lassiter from the Smith Family Foundation came for a visit on September 10, 2021, to see how the project was unfolding. Suzanne Philemon, representing the Cannon Foundation, visited to look over the building and to get a first-hand view of the needs for which BHSP is submitting a grant application.

Betsy also made the board aware that the grants' committee is interested in completion of the classrooms above the library so that our current tenants, who are sharing the Pirate Hall, can have their own space. It is also the feeling of the grants' committee that we need to move forward to complete another phase of our rehabilitation. A motion was made and approved that the building committee be authorized to proceed with having plans drawn for the completion of the upstairs wing over the library (South Wing) as soon as possible (motion, Darlene; second, Betsy). Mike will contact Sandra Harrison to inform her about the need for the drawings. A budget, included in the bids for the upstairs area, is already in place to pay for the drawings.

Finance – Cody Chrismon reviewed the budget for 2022. A motion was made and passed to authorize the budget as a proof of concept and estimate for the coming year (motion, Claudia; second, Ruth). In related items, the board will take up the matter of the amount being spent for grants at the January meeting.

Cody wants to talk to Larry Carpenter about an audit and 990's for 2021. No motion was necessary for this request. We will visit this item again in January.

Fundraising – Claudia stated that plans are underway for the oyster roast in February. Tickets will have to be increased to \$50 because of increased prices for oysters and other items.

Raffle items were discussed. The status of covid will determine whether the oyster roast will actually take place, but the group hopes it will happen. Questions were raised about additional precautions that could be taken to protect the patrons. Very little can be done to change the plans. All advertising will include a warning for people who may not feel safe to meet in a large crowd in an enclosed space.


Minutes were presented, studied and approved (motion, Ruth; second, Celestia).

Motion to adjourn (Claudia; second, Celestia).

Our next meeting will be on January 4, 2022, at 7:00 pm in Pirate Hall.

Respectfully submitted,
Claudia Alligood, Secretary
Celestia Carson, Assistant Secretary

Approved: January 4, 2022



President Mike Godley
Secretary Claudia Alligood
Assistant Secretary Celestia Carson

**Bath High School Preservation Board of Directors' Meeting
November 2, 2021**

The Board of Directors of Bath High School Preservation held its regular meeting on Tuesday, November 2, 2021, in Pirate Hall; President Mike Godley presiding. Directors in attendance were Glenn Alligood, Celestia Carson, Darlene Ormond, Ruth Dorkin, Cody Chrismon, Kery Boyd, Mike Godley, David Mason, June Lee and Claudia Alligood. The 10 members met the requirement of a quorum.

The president called the meeting to order and welcomed everyone. The agenda was approved (motion, Ruth; second, Claudia). Minutes were reviewed and a correction made. Minutes were then approved (motion, Celestia; second, Glenn).

The treasurers' report showed a bank balance of \$269,893.02. This amount included a \$5,000 grant that was received and is restricted to library upkeep and maintenance. Cody reported the final totals for the Centennial expenses, which were \$13,565; this amount was \$3,565 over the amount budgeted for this function.

Tony Rodman's resignation from the board was received. He has taken a full-time ministerial position at a church and Manteo and will no longer be available to serve on the BHSP board. Betsy Gray is willing to fill the position, and a motion was made to this effect and was approved (motion, Darlene; second, Celestia).

The next order of business was a review of standing committees:

Special Events Chair – Kerry Boyd was nominated to fill this vacancy and her appointment was approved (motion Claudia; second, David). Kerry's first assignment will be the planning and decorating of the float to represent BHSP in the Bath Christmas Parade on December 5.

Grants Committee – The appointment of Betsy Gray was made to the grants' committee (motion, Ruth; second, Darlene). Seth Effron was removed from the grants' committee (motion, Cody; second, Glenn).

Community Service – An appointment for this position was tabled until a later time (motion, Claudia; second, Darlene).

Signage and Naming Committee – A motion was made and passed to create a committee to work on the naming of the former school facility and to investigate possible signage for the property. An amendment was added and passed, naming the committee of Mike Godley, June Lee and Darlene Ormond (motion, Claudia; second, Ruth).

Committees

Fundraising – Claudia said that we are in a wait-and-see watch of the covid numbers before deciding definitely about the oyster roast in February. A definite decision will be made in December.

Pirate Hall – The hall is rented for November 13.

Building – Sandra Harrison had send a printout concerning the building committee. She is waiting for a large rain to check on the leakage and seeping. Advanced Heating and Air have done a routine annual checking of the heat and air systems. The annual termite inspection has been done, and we are reaching the end of the lawn maintenance for the year.

There is planned maintenance that has been completed: windows, painting, and tucking bricks. Unexpected maintenance included roof repair and leaking and floor replacement in the women's restroom. The deductible amount on the insurance for the bathroom maintenance was \$2500.

Pending repairs include completion of painting the Pirate Hall and the library, additional work in the women's bathroom and the library bathroom. There is still \$35,221.23 remaining in the maintenance money allocated to make the most recent improvements.

Finance and Budget – Cody Chrismon went over everything and will finalize the budget in December. Mike Suggested setting up an amount for committees who need access to money for completion of projects (newsletter, building, special events).

It was decided that, in the future, executive session will be used in discussions concerning negotiations involving people who hold dual roles within the negotiation entities.

Motion to adjourn (Claudia; second, Darlene). Everyone approved.

The next meeting will be help December 7, at 7:00 pm in Pirate Hall.

Approved

December 7, 2021

[Redacted Signature]

President Mike Godley

[Redacted Signature]

Secretary Claudia Alligood

[Redacted Signature]

Assistant Secretary Celestia Carson

Bath High School Preservation Board of Directors' Meeting
October 5, 2021

The BHSP Board of Directors met on October 5, 2021, in Pirate Hall with Mike Godley presiding. There was a quorum present, including Mike Godley, Ron Moore, Ruth Dorkin, Robert Moore, David Mason, Kery Boyd, Celestia Carson, Cody Chrismon and Claudia Alligood. The meeting was called to order by President Mike Godley. The agenda was approved (motion, Ruth; second, Celestia).

The minutes were studied by board members and approved (motion, Celestia; second, Ruth).

The Centennial Celebration was briefly discussed. Cody announced that \$2,940 was received for items sold. The children were a tremendous hit, both the decade projects done by each grade level and the second grade singers who pepped the crowd up with the Bath School fight song and school song. Cody did not have a net balance because he did not have all the expense figures.

The treasurer's report was then given by Cody Chrismon. It showed a bank balance of \$297,318.52. The report was approved (motion, Claudia; second, Ron).

Mike reviewed the Standing Committees. He said that additional help was needed for the Building and Maintenance Committee as well as the Special Events Committee. A reminder was made that the Special Events Committee is responsible for the entry into the town's parade so someone needs to step forward.

Committees

Fundraising – Claudia Alligood

A report was given on the bake sale that was part of Bath Fest. The total receipts from the sale were \$1120. The Oyster Roast has been tentatively scheduled for the last Saturday in February.

Pirate Hall – Ruth Dorkin

Ruth reported that Pirate Hall is a busy place, being the venue for the after-school program Monday thru Friday ^{3:30}~~3:00~~ – 6:00, senior center ^{three}~~two~~ days a week for a few ⁴⁻² hours each day, and a dance class on ^{Thursday}~~Thursday~~ nights. A class reunion will be held on October 9.

Building – Mike Godley

Using a list submitted by Sandra Harrison, Mike reviewed things that have been completed as maintenance and reconstruction. These include, gutters finished, point and tuck of bricks, caulk and paint of windows in many areas, sealing of a large portion of the building. There was a leak in the bathroom that required a replacement of the floor. There was also a leak in the Pirate Hall roof near the chimney, which has been sealed.

Cody said that he and Sandra would work out a total of money set aside for maintenance and the amount spent thus far.

Grants – Mike Godley

No new money was reported; a list of applications whose response is awaited was reviewed. It was decided that we would switch the focus of grant money to the upstairs area of the south wing. The motion was approved (motion, Ruth; second Ron). Deborah Torrence will be available to help with grants after October.

Finance – Cody Chrismon

Cody reviewed the budget process. He also gave a report on updates regarding the state's budget, which has not as yet been approved. He presented a proposed budget, which will receive additional attention at the November meeting.

Egress – The BHSP committee that was selected to represent BHSP in the egress discussions with HBF (Ron Moore, Mike Godley, Sandra Harrison) is preparing to meet with a committee from HBF to work out details about restoring the area adjacent to the elevator and the egress spaces required by codes for use of the elevator. The meeting will likely be held on October 14. An easement will be needed through our property for use by HBF. We do not currently have any renovation work done upstairs. The dual use of the elevator and access to such is a portion of the discussion.

Motion for adjournment: (motion, Claudia; second, Ruth). Everyone approved.

The next meeting will be held on November 2, 2021, at 7:00 pm in Pirate Hall.

Respectfully submitted,
Claudia Alligood, Secretary
Celestia Carson, Assistant Secretary

Approved: November 2, 2021

____ President Mike Godley

____ Secretary Claudia Alligood

____ Assistant Secretary Celestia Carson

Bath High School Preservation Board of Directors' Meeting

September 7, 2021

The Board of Directors of BHS Preservation held its regular meeting on September 7, 2021, President Mike Godley presiding. Directors David Mason, Ruth Dorkin, Darlene Ormond, June Lee, Celestia Carson, Cody Chrismon, Mike Godley and Claudia Alligood were in attendance. Guests who attended the meeting were John Taylor, Bath Fire Chief; Betsy Gray, LeAnna Holmes, Sandra Harrison, Peggy Daw and Seth Effron.

The president recognized the guests for comments. John Taylor presented the information concerning an Instant Action Plan for the upcoming Centennial Celebration. This plan includes all the parts of an emergency plan coordinated between all service entities to handle any emergency and to keep people safe.

The president then officially called the meeting to order; a quorum was present. The agenda was approved with the addition of discussion of a sign (motion, Claudia; second, Darlene). The minutes were studied by members and approved (motion, Darlene; second, Celestia). The treasurer's report showed a bank balance of \$288,041.87 and was approved (motion, Darlene; second, Claudia).

Committee Reports

Grants – Peggy Daw

Peggy announced that the Smith Foundation Grant has been matched, and the check is forthcoming. Her report was approved (motion, Claudia; second, Darlene). Additional comments included Diane Merryman's having been informed that Tri County Foundation will consider additional funding for our group but needs a new application by the middle of September. Cody has a copy of donors who helped with the match for the Smith Foundation Grant and will send a letter to Gerry Lassiter. Sandra expressed the opinion that the grant money be used to seal the exterior of the auditorium; Darlene expressed the opinion that we should ask if the money could be used for the upstairs renovation. The motion was made and approved that we accept the grant under the existing agreement (motion, Darlene; second, Ruth).

State Budget – Seth Effron

Seth gave a report on the current status of the state budget.

Pirate Hall – Ruth Dorkin

Ruth reported that Pirate Hall is a busy place with the Overboard after-school program and the Senior Center activities. A request has been presented that the same space be used on Tuesday nights 6:30-8:30, and occasionally on Thursday nights, for dance classes. A motion was made and approved for the dance class to use Pirate Hall with the rental agreement that Ruth had established with the instructor (motion, Darlene; second, Celestia). Holly Alligood had posed the idea that, if schools move to remote learning, her Overboard program may need space all day. That discussion was tabled for now. The Hall has been rented on September 18 and October 9 for class reunions.

Building Committee – Sandra Harrison

Sandra asked for approval to appoint Ruth Dorkin to the building committee. The motion was made and approved (motion, Darlene; second, Claudia). Sandra gave her report on the progress being made by the building committee. The report was approved (motion, Claudia; second, Ruth).

Fundraising – Claudia Alligood

Claudia reported that the summer projects for the fundraising committee netted \$1,828.65 from blueberries and \$10,845.45 from the Farmers' Market. The report was approved (motion, Ruth; second, Celestia). BHSP will be hosting a bake sale at Bath Fest on September 18, and everyone was encouraged to bake and support.

Centennial – LeAnna Holmes

LeAnna gave a brief overview concerning the plans and expectations for the Centennial Celebration to be held on October 2. Her report was approved (motion, Ruth; second, Claudia)

Sign – Peggy Daw

Peggy has been working on a design for a sign for Pirate Hall. She has met with Tom Sawyer and the Bath Library (which is also creating a sign). She shared pictures of the projected sign and noted that the price for the sign is \$350 more than the amount previously agreed upon. Four members of BHSP (Claudia, Ruth, Seth and Peggy) agreed to each pay a portion of the \$350. Darlene moved that we approve the purchase of the sign; the motion carried (motion, Darlene; second, Ruth).

Motion and approval to adjourn (motion, Claudia; second, Ruth).

Our next meeting will be on October 5, 2021, at 7:00 in Pirate Hall.

Respectfully submitted,
Claudia Alligood, Secretary
Celestia Carson, Assistant Secretary

Approved

October 5, 2021

President Mike Godley

Secretary Claudia Alligood

Assistant Secretary Celestia Carson