

## **Bath High School Preservation Board of Directors' Meeting – March 1, 2011**

The regular monthly meeting of the Board of Directors of Bath High School Preservation was held on Tuesday, March 1, 2011, at 7:00 p.m. at the Bath Town Office Building, the president of BHSP presiding and the secretary present.

**Directors Present** – John Baldwin, Connie Bond, Betsy Boxer, Marti Buchanan, Jim Cox, Thom Haigwood, Sandra Harrison, Carol Persche

**Also Present** – Jimmy Edwards, Claudia Alligood, June Wallace, Nelda Ormond, Ruth Dorkin

- I. **Call to Order** – Jimmy Edwards called the meeting to order and welcomed guests.
- II. **Secretary's Report** – Minutes of the February 1, 2011, meeting were approved with a typographical correction and the inclusion of the exact motion made by Sandra Harrison regarding the keys and lockboxes (entry) for the building.
- III. **Treasurer's Report** – Mike Godley reported that for the month of February, BHSP had receipts of \$18,333.00 with disbursements of \$2,826.36, holds assets totaling \$244,213.89, of which \$138,279.92 is on deposit in banks, and has liabilities of \$88,353.19.

Mike also reported that the bank balance reflected an increase of over \$20,000 since October. This satisfied the Covington Foundation's conditions for the release of their matching grant, even though donations received specifically for that purpose now total \$18640.00.

He asked the Board for approval to pay bills that are due. Permission was granted.

#### **IV. Committee Reports**

- A. **Committee of 100** – Matters of still in the hands of the owners of the property near Archbell Point.
- B. **Fundraising** - Claudia reported on a successful oyster roast, with profits of approximately \$8,000, and she thanked everyone who worked so hard to make the event a success. The next undertaking for fundraising is the Bath Fest bake sale, which is currently being planned under the leadership of Terry and Jeannie Woolard. Other fundraising events are in the planning stages and will be announced as details have been worked out.
- C. **Publicity** – Marti Buchanan reviewed publicity for the oyster roast and thanked those people who were in place for their interviews.
- D. **Grants** – In the absence of Gene Roberts, review was given concerning grants on which the committee is currently working. One is architectural and another deals with the library and portico. March and April are the busy months for grant applications. It was mentioned what a tremendous job the grants' committee is doing, with specific mention of Betsy Boxer and Carol Persche.
- E. **Membership** – Nelda Ormond reported 62 memberships since the first of the year, bringing the total to 235. She requested envelopes and materials necessary to prepare for this year's membership drive. Approval was given.

- F. **Building** – (1) Sandra Harrison reflected on the observations made about the gutters and reported that the gutters will be taken down when the roof is replaced.
- (2) The unsightly bush at the large side entrance on Harding Street needs to be taken down. It currently obstructs the view into the areas next to the North Building entrance where we have had problems with graffiti. After discussion, it was recommended that the bush be removed.
- (3) Motion lights needs to be installed near doors. Sandra and Jim Cox will review for further recommendations.
- (4) Sandra presented information (see attachment) outlining preservation practices that protect our cultural resources. This topic was discussed at the February retreat with a recommendation from John Wood that we select an appropriate treatment option as outlined for historic buildings. Sandra presented to the Board that the group had felt that the scope of the intended preservation for Bath High School is termed “rehabilitation,” . . . which is “’---the process of retuning a property to a state of utility, through repair or alteration, which makes possible an efficient contemporary use while preserving those portions and features of the property which are significant to its historic, architectural, and cultural values.’ The Standards for Rehabilitation acknowledge the need to altar or add to an historic building to meet continuing or new uses while retaining the building’s historic character. Sandra moved that the Board accept the recommendation from the retreat; Connie Bond seconded; Board approved the motion outlined below.

“The Secretary of the Interior’s Standards for Historic Preservation Projects are intended to promote responsible preservation practices that help protect our Nation’s irreplaceable cultural resources. The intent of the Standards is to assist the long-term preservation of a property’s significance through the preservation of historic materials and features. The Standards pertain to historic buildings of all materials, construction types, sizes, and occupancy; and encompass both the interior and exterior of the building.

“After careful review of the four treatment options. . . the BHSP Board of Directors hereby agrees and selects the following option as most appropriate for the planned buildings use.

**Rehabilitation** – which is ‘. . .the process of returning a property to a state of utility, through repair or alteration, which makes possible an efficient contemporary use while preserving those portions and features of the property which are significant to its historic, architectural, and cultural values.” The Standards for Rehabilitation acknowledge the need to alter or add to an historic building to meet continuing or new uses while retaining the building’s historic character.’

"BHSP further commits to coordinate closely with Mr. John Wood, and/or any other designated Preservation/Restoration Specialist; N.C. State Historic Preservation Office, in accomplishing all planned rehabilitation while preserving the property's historic, architectural, and cultural values."

(5) Roof bids will go out to area contractors as soon as the review is complete.

**Other Business** – A discussion ensued concerning committee chair selections and the appropriate time of year to make these selections. Carol Persche gave insight to the question with respect to new members on the board. Giving these new members time to acclimate themselves to the workings of the board before making committee appointments allows new members a better understanding of where they would like to serve. Sandra Harrison moved that new committee chairs be elected in December, rather than June. Carol Persche seconded the motion. The Board voted unanimous approval.

New BHSP Committee Chairpersons for the coming year:

Building & Maintenance – Sandra Harrison

By-Laws – Surry Everett

Finance – Mike Godley

Fundraising – Claudia Alligood

Grants – Gene Roberts

Public Relations – Jeannie Woolard

Membership – Nelda Ormond

Nominating – June Wallace

Special Events – Becky Tuten

Appointments

Historian – Susan Modlin

Parliamentarian – Thom Haigwood

Newsletter – Betsy Gray

(Marti Buchanan was given permission to complete the spring edition of the newsletter before turning it over to Betsy Gray.)

Committee of 100 Liaison – Marti Buchanan

Jimmy Edwards informed the group about SLOT-C, a networking effort between Auburn and ECU to serve the needs of non-profits by providing graduate students to assist in whatever ways possible to advance the projects of the non-profit organization. Jimmy has registered BHSP with Auburn.

Marti Buchanan asked Ruth Dorkin, niece of the BHS's longest-living alumna, to write an article about her aunt Alice Webster for the next newsletter.

The retreat is scheduled for March 19, from 9:45 until 12:00 noon at the Bath Christian Church Fellowship Hall.

The meeting was adjourned.

**Next meeting date:** April 5, 2011

Minutes submitted by Secretary Claudia W. Alligood

Date approved: \_\_\_\_\_

\_\_\_\_\_, Jimmy Edwards, President

\_\_\_\_\_, Claudia W. Alligood, Secretary